



CITY OF WATONGA, OKLAHOMA

410 West Main Street / P.O. Box 469

Watonga, OK 73772

580-623-4669

www.watongaok.gov

JOB POSTING

POSITION: Library Director/Senior Media Specialist
SUPERVISOR: City Manager
POSTING DATE: May 15, 2023
ENDING DATE: Until filled.

The City of Watonga is seeking a person with experience in library/media operations with employee supervision experience that can provide a public service to our community.

POSITION SUMMARY:

Under the supervision of the City Manager, assists with the planning, organizing, and managing operations of the library in a professional manner to ensure efficient customer service and supervise the library department.

POSITION QUALIFICATIONS:

- Must be at least 18 years of age.
- Must be a citizen of the United States.
- Must possess at least a high school diploma or General Education Diploma (GED).
- Minimum of 5 years' experience in customer service, public service, or educational field; Library/Media setting preferred.
- Supervisory experience preferred.

HOW TO APPLY:

Submit your resume with a cover letter detailing your interest in the position to City Manager at klittle@watongaok.gov.